



Board of Governors of the City of London School

Date: TUESDAY, 20 MARCH 2018

Time: 11.00 am

Venue: CITY OF LONDON SCHOOL, QUEEN VICTORIA STREET, EC4V 3AL

Members:	Ian Seaton (Chairman)	Alderman Vincent Keaveny
	Deputy James Thomson (Deputy Chairman)	Ronel Lehmann (External Member)
	Alexander Barr	Tim Levene
	Deputy Keith Bottomley	Lord Levene of Portsoken (External Member)
	Deputy Roger Chadwick (Ex-Officio Member)	Deputy Edward Lord
	Dominic Christian	Christopher Martin (External Member)
	Marianne Fredericks	Sylvia Moys
	Caroline Haines	Dame Mary Richardson (External Member)
	Deputy Clare James (Ex-Officio Member)	Prof. Michael Whitehouse (External Member)

Enquiries: Alistair MacLellan / alistair.maclellan@cityoflondon.gov.uk

PLEASE BE IN ATTENDANCE AT 10.30AM FOR A BRIEFING ON SPORTS PROVISION AT THE CITY OF LONDON SCHOOL

Lunch will be provided on the rising of the Board

**John Barradell
Town Clerk and Chief Executive**

AGENDA

Part 1 - Public Agenda

1. **APOLOGIES**
2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**
3. **MINUTES**
To agree the public minutes and summary of the meeting held on 28 November 2017.
For Decision
(Pages 1 - 4)
4. **MINUTES OF THE GOVERNANCE SUB-COMMITTEE - 23 FEBRUARY 2018**
To note the draft public minutes and summary of the Governance Sub-Committee meeting held on 23 February 2018.
For Information
(Pages 5 - 6)
5. **MINUTES OF THE FINANCE AND ESTATES SUB-COMMITTEE MEETING - 27 FEBRUARY 2018**
To receive the draft public minutes and summary of the meeting of the Finance and Estates Sub-Committee meeting held on 27 February 2018.
For Information
(Pages 7 - 10)
6. **MINUTES OF THE ACADEMIC AND EDUCATION SUB-COMMITTEE MEETING - 27 FEBRUARY 2018**
To receive the draft public minutes and summary of the Academic and Education Sub-Committee meeting held on 27 February 2018.
For Information
(Pages 11 - 12)
7. **ANNUAL REVIEW OF TERMS OF REFERENCE**
Report of the Town Clerk.
For Decision
(Pages 13 - 16)
8. **HEAD'S REPORT**
Report of the Head.
For Information
(Pages 17 - 18)

9. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE BOARD**

10. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

11. **EXCLUSION OF THE PUBLIC**

MOTION - That under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act.

For Decision

Part 2 - Non-Public Agenda

12. **NON-PUBLIC MINUTES**

To agree the non-public minutes of the meeting held on 28 November 2017.

For Decision
(Pages 19 - 26)

13. **NON-PUBLIC OUTSTANDING ACTIONS**

Report of the Town Clerk.

For Information
(Pages 27 - 30)

14. **NON-PUBLIC MINUTES OF THE GOVERNANCE SUB-COMMITTEE - 23 FEBRUARY 2018**

To receive the draft non-public minutes of the Governance Sub-Committee meeting held on 23 February 2018 and consider the recommendations at Item(s) 9, 10 and 11.

For Decision
(Pages 31 - 36)

15. **NON-PUBLIC MINUTES OF THE FINANCE AND ESTATES SUB-COMMITTEE - 27 FEBRUARY 2018**

To receive the draft non-public minutes of the Finance and Estates Sub-Committee meeting held on 27 February 2018 and consider the recommendation at Item 8.

For Decision
(Pages 37 - 40)

16. **NON-PUBLIC MINUTES OF THE ACADEMIC AND EDUCATION SUB-COMMITTEE - 27 FEBRUARY 2018**

To receive the draft non-public minutes of the Academic and Education Sub-Committee meeting held on 27 February 2018 and consider the recommendation made at Item 8.

For Decision
(Pages 41 - 46)

17. **MATERNITY, ADOPTION AND SHARED PARENTAL PAY**
Report of the Director of Human Resources (City of London Corporation).
- For Decision**
(Pages 47 - 52)
18. **HARDSHIP BURSARY APPLICATIONS AND CASH FLOW FORECASTS**
Joint Report of the Chamberlain and the Bursar.
- For Decision**
(Pages 53 - 60)
19. **HEAD'S NON-PUBLIC REPORT**
Report of the Head.
- For Information**
(Pages 61 - 98)
20. **BURSARY FUNDING PROPOSED GOVERNANCE REVIEW**
Joint Report of the Head and Bursar.
- For Decision**
(Pages 99 - 108)
21. **GATEWAY 1/2/3/4 - CITY OF LONDON SCHOOL SUMMER WORKS PROGRAMME**
Report of the Head.
- For Decision**
(Pages 109 - 120)
22. **GATEWAY 1/2/3/4 - CITY OF LONDON SCHOOL - REPLACEMENT HEAT SOURCE / BOILERS**
Report of the Head.
- For Decision**
(Pages 121 - 184)
23. **MANAGEMENT INFORMATION DASHBOARD [TO FOLLOW AS A LATE PAPER]**
Joint Report of the Chamberlain and the Bursar.
- For Information**
24. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE BOARD**
25. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE BOARD AGREES SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

26. **CONFIDENTIAL MINUTES - 28 NOVEMBER 2018 [CIRCULATED SEPERATELY]**
To approve the confidential minutes of the meeting held on 28 November 2018.

For Decision

27. **CONFIDENTIAL SESSION**
The Head to be heard.

For Information

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BOARD OF GOVERNORS OF THE CITY OF LONDON SCHOOL
Tuesday, 28 November 2017

Minutes of the meeting of the Board of Governors of the City of London School held
at City of London School, Queen Victoria Street, EC4V 3AL on Tuesday, 28
November 2017 at 11.00 am

**PRIOR TO THE MEETING, GOVERNORS UNDERTOOK GENERAL DATA
PROTECTION (GDPR) TRAINING BETWEEN 10.30AM-11.00AM**

Present

Members:

Ian Seaton (Chairman)
Deputy James Thomson (Deputy
Chairman)
Alexander Barr
Deputy Keith Bottomley
Dominic Christian
Marianne Fredericks
Caroline Haines

Alderman Vincent Keaveny
Ronel Lehmann (External Member)
Tim Levene
Lord Levene of Portsoken (External
Member)
Christopher Martin (External Member)
Sylvia Moys
Dame Mary Richardson (External Member)

Officers:

Dr Richard Brookes
Coco Stevenson
Charles Griffiths
Alistair MacLellan
Amanda Mays
Steve Reynolds
Beth Forge

- Acting Head
- Deputy Head (Pastoral)
- Bursar
- Town Clerk's Department
- Town Clerk's Department (HR)
- Chamberlain's Department
- Chamberlain's Department

In Attendance:

Alan Bird

- Head-Designate

1. APOLOGIES

Apologies were received from Deputy Roger Chadwick, Deputy Clare James, Deputy Edward Lord and Professor Michael Whitehouse.

**2. MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN
RESPECT OF ITEMS ON THE AGENDA**

There were no declarations.

3. MINUTES

RESOLVED, that the minutes of the meeting held on 18 October 2017 be approved as a correct record.

Matters Arising

City of London School Bursary Fund

The Chamberlain noted that the Fund's Scheme meant that the monies were restricted to hardship bursaries. In response to a comment from the Chairman that the higher than forecast income provided an opportunity to apply bursary monies more widely, the Bursar agreed to discuss with the Chamberlain whether the Scheme could be amended accordingly.

4. DRAFT MINUTES OF THE GOVERNANCE SUB COMMITTEE MEETING - 18 OCTOBER 2017

RESOLVED, that the draft minutes of the Governance Sub-Committee meeting held on 18 October 2017 were received.

The Chairman noted that a meeting of the Sub-Committee would be convened in early 2018 to discuss the issue of co-opted Governors.

5. HEAD'S REPORT

Governors considered an update report of the Head and the following points were made.

General Data Protection Regulations (GDPR)

The Head noted that Governors had participated in GDPR training prior to the meeting.

London Youth Choir Proposal (LYC)

The Head noted that the LYC wished to move their current venue to the School, and noted that in his view the proposal had the potential to provide some good partnership working between the School and LYC. He added that a trial period would take place during Spring/Summer 2018. The proposal had the added potential of allowing the School to identify any potential bursary candidates.

City of London Staff Diversity Network

The Head noted that Board sponsorship of City Pride would build on work within the School to celebrate diversity, in particular following the formation of the School's LGBT+ Society.

Brand Development

The Chairman noted that the City's Director of Communications was not present and he would therefore seek an update outside of the meeting.

RESOLVED, that the report be noted.

6. DESIGNATED OFFICER ANNUAL REPORT FOR 2016 TO 2017

Governors considered a report of the Director of Community and Children's Services regarding the Designated Officer Annual Report 2016/17. In response to questions from Governors, the Deputy Head (Pastoral) confirmed that the School liaised with neighbouring boroughs on safeguarding matters, and that there was currently one privately fostered pupil who was in Sixth Form.

RESOLVED, that the report be noted.

7. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE BOARD**
There were no questions.
8. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**
There was no other business.
9. **EXCLUSION OF THE PUBLIC**
RESOLVED, that under Section 100A (4) of the Local Government Act 1972 the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Act.
10. **NON-PUBLIC MINUTES**
RESOLVED, that the non-public minutes of the meeting held on 18 October 2017 be approved as a correct record.
11. **DRAFT NON-PUBLIC MINUTES OF THE GOVERNANCE SUB COMMITTEE MEETING - 18 OCTOBER 2017**
RESOLVED, that the draft non-public minutes of the Governance Sub-Committee meeting held on 18 October 2017 be noted.
12. **HEAD'S NON-PUBLIC REPORT**
Governors considered a non-pubic update report of the Head.
 - 12.1 **Reforming the Relationship between the City of London School and the John Carpenter Club**
Governors received a note of the Head regarding reform of the relationship between the City of London School and the John Carpenter Club.
 - 12.2 **Appendix 2 - HSBC Letter**
Governors received a letter from HSBC.
 - 12.3 **Appendix 3 - City of London School Proprietor**
Governors received a note of the Comptroller and City Solicitor regarding the proprietor of the School.
 - 12.4 **Appendix 4 - Risk Register**
Governors received a Risk Register.
13. **PROPOSED REVENUE BUDGET 2018/19**
Governors considered a joint report of the Head and the Chamberlain regarding the Proposed Revenue Budget 2018/19.
14. **REPAIRS, MAINTENANCE & IMPROVEMENTS FUND**
Governors considered a joint report of the Head, Chamberlain and City Surveyor regarding the Repairs, Maintenance and Improvements Fund.

15. **CITY OF LONDON SCHOOL MANAGEMENT INFORMATION DASHBOARD**
Governors considered a joint report of the Chamberlain and Bursar regarding the City of London School Management Information Dashboard.
16. **ANNUAL WAIVERS REPORT 2016/17**
Governors considered a report of the Chamberlain regarding Annual Waivers 2016/17.
17. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE BOARD**
There were no non-public questions.
18. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE BOARD AGREES SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**
There was no other business.
19. **CONFIDENTIAL MINUTES - 18 OCTOBER 2017**
RESOLVED, that the confidential minutes of the meeting held on 18 October 2017 be approved.

The meeting ended at 1.40 pm

Chairman

Contact Officer: Alistair MacLellan / alistair.maclellan@cityoflondon.gov.uk

GOVERNANCE SUB-COMMITTEE OF THE BOARD OF GOVERNORS OF THE CITY OF LONDON SCHOOL

Friday, 23 February 2018

Minutes of the meeting of the Governance Sub-Committee of the Board of Governors of the City of London School held at the Guildhall EC2 at 9.00 am

Present

Members:

Ian Seaton (Chairman)
Deputy James Thomson
Alderman Vincent Keaveny

Lord Levene of Portsoken
Deputy Edward Lord

Officers:

Alan Bird	-	Head
Dr Richard Brookes	-	Senior Deputy Head
Charles Griffiths	-	Bursar
Alistair MacLellan	-	Town Clerk's Department

1. APOLOGIES

There were no apologies.

2. DECLARATIONS

There were no declarations.

3. MINUTES

RESOLVED, that the minutes of the meeting held on 18 October 2017 be approved as a correct record.

4. QUESTIONS

There were no questions.

5. ANY OTHER BUSINESS

There was no other business.

6. EXCLUSION OF THE PUBLIC

RESOLVED, that under Section 100 (A) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Act.

7. NON-PUBLIC MINUTES

RESOLVED, that the non-public minutes of the meeting held on 18 October 2017 be approved as a correct record.

8. ACTIONS SHEET

Governors considered a report of the Town Clerk regarding outstanding actions from previous meetings.

9. **APPOINTMENT OF CO-OPTED GOVERNORS**
Governors considered a report of the Town Clerk regarding the appointment of co-opted Governors.
10. **APPOINTMENT OF A STAFF LIAISON GOVERNOR**
Governors considered a report of the Headmaster regarding the appointment of a Staff Liaison Governor.
11. **POLICY REVIEW**
Governors considered a report of the Headmaster regarding a Policy Review.
12. **ISI INSPECTION AND THE SINGLE CENTRAL REGISTER**
Governors considered a report of the Headmaster regarding ISI Inspections and the Single Central Register.
13. **NON-PUBLIC QUESTIONS**
There were no non-public questions.
14. **ANY OTHER BUSINESS THAT THE SUB-COMMITTEE AGREES SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**
There was no other business.

The meeting closed at 10.03 am

Chairman

Contact Officer: Alistair MacLellan / alistair.maclellan@cityoflondon.gov.uk

FINANCE & ESTATES SUB-COMMITTEE OF THE BOARD OF GOVERNORS OF THE CITY OF LONDON SCHOOL

Tuesday, 27 February 2018

Minutes of the meeting of the Finance & Estates Sub-Committee of the Board of Governors of the City of London School held at the City of London School, Queen Victoria Street, EC4V at 10.00 am

Present

Members:

Ian Seaton (Chairman)
Deputy James Thomson

Deputy Keith Bottomley
Deputy Edward Lord

Officers:

Alan Bird	-	Head
Dr Richard Brookes	-	Senior Deputy Head
Charles Griffiths	-	Bursar
Alistair MacLellan	-	Town Clerk's Department
Steve Reynolds	-	Chamberlain's Department

1. APOLOGIES

Apologies were received from Alex Barr.

2. MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA

There were no declarations.

3. MINUTES

3.1 Minutes of the Meeting held on 15 November 2016

RESOLVED, that the minutes of the meeting held on 15 November 2016 be approved as a correct record.

Matters Arising

Review of Scholarships

In response to a question from a Governor, the Chairman replied that the proposed review of scholarships by the City of London Corporation had yet to take place.

3.2 Note of the Inquorate Meeting held on 2 October 2017

RESOLVED, that the note of the inquorate meeting held on 2 October 2017 be received.

Matters Arising Terms of Reference

The Chairman noted that AGBIS best practice suggested that a Governor other than the Chairman of the Board should act as Chairman of the Finance & Estates Sub-Committee, and that this proposal could be considered further when the Board established its Sub-Committees for the 2018/19 School Year in June 2018.

Revenue Outturn 2016/17 – 2% Savings

In response to a question from a Governor regarding to what extent the City of London Corporation's 2% savings target applied to the School, the Chamberlain undertook to update Governors outside of the meeting.

Revenue Outturn 2016/17 – Insurance

In response to a question from the Chairman, the Bursar replied that the School was covered comprehensively by the City of London Corporation's insurance except for major events such as flood, fire etc. in which case the extent to which fees could be claimed back was ambiguous. In response to a further query the Bursar agreed to review to what extent co-opted Governors were covered by City of London Corporation insurance.

4. QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB COMMITTEE

There were no questions.

5. ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT

There was no other business.

6. EXCLUSION OF THE PUBLIC

RESOLVED, that under Section 100A (4) of the Local Government Act 1972 the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Act.

7. NON-PUBLIC MINUTES

7.1 Non-Public Minutes of the Meeting held on 15 November 2016

RESOLVED, that the non-public minutes of the meeting held on 15 November 2016 be approved as a correct record.

7.2 Non-Public Note of the Inquorate Meeting held on 2 October 2017

RESOLVED, that the non-public note of the inquorate meeting held on 2 October 2017 be received, subject to a typographical amendment.

8. FINANCE & ESTATES REPORT

Governors considered a Finance & Estates report of the Bursar.

9. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB COMMITTEE**

There were no non-public questions.

10. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE SUB COMMITTEE AGREES SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

There was no other business.

The meeting closed at 11.08 am

Chairman

Contact Officer: Alistair MacLellan / alistair.maclellan@cityoflondon.gov.uk

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ACADEMIC & EDUCATION SUB-COMMITTEE OF THE BOARD OF GOVERNORS OF THE CITY OF LONDON SCHOOL

Tuesday, 27 February 2018

Minutes of the meeting of the Academic & Education Sub-Committee of the Board of Governors of the City of London School held at the City of London School, Queen Victoria Street, London, EC4V at 11.00 am

Present

Members:

Christopher Martin (Chairman)
Ian Seaton

Deputy James Thomson

Officers:

Alan Bird	-	Head
Dr Richard Brookes	-	Senior Deputy Head
Coco Stevenson	-	Deputy Head (Pastoral)
Noeleen Murphy	-	Assistant Head (Academic)
Andrew McBroom	-	Assistant Head (Co-Curricular)
Joe Silvester	-	Assistant Head (Teaching & Learning)
Alistair MacLellan	-	Town Clerk's Department

1. APOLOGIES

Apologies were received from Caroline Haines and Dame Mary Richardson.

2. MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA

There were no declarations.

3. MINUTES

RESOLVED, that the public minutes and summary of the meeting held on 2 October 2017 be approved as a correct record.

4. QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB COMMITTEE

There were no questions.

5. ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT

There was no other business.

6. EXCLUSION OF THE PUBLIC

RESOLVED, that under Section 100A (4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Act.

7. **NON-PUBLIC MINUTES**
RESOLVED, that the non-public minutes of the meeting held on 2 October 2017 be approved as a correct record.
8. **SCHOOL ACADEMIC REPORT**
Governors considered the School Academic Report of the Head.
9. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB COMMITTEE**
There were no non-public questions.
10. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE SUB COMMITTEE AGREES SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**
There was one item of other business.

The meeting closed at 12.32 pm

Chairman

Contact Officer: Alistair MacLellan / alistair.maclellan@cityoflondon.gov.uk

Committee(s): Board of Governors of the City of London School	Dated: 20 March 2018
Subject: Annual Review of Terms of Reference	Public
Report of: Town Clerk	For Decision
Report Author: Alistair MacLellan, Senior Committee and Member Services Officer	

Main Report

1. Each grand committee of the Court of Common Council is obliged to review its terms of reference annually and in good time for any changes to be considered before committees are reappointed by the Court in April each year.
2. The terms of reference of the Board of Governors of the City of London School are attached as an appendix for your consideration.
3. It is proposed that the approval of any further changes to the Committee's terms of reference be delegated to the Town Clerk in consultation with the Chairman and Deputy Chairman.
4. The Board is also required to review the frequency of its Committee meetings. At present the Board is scheduled to meet four times in 2018, in March, June, October and December.

Recommendation(s)

- That, subject to any comments, the terms of reference of the Board be approved for submission to both the Policy and Resources Committee and the Court of Common Council, as set out at Appendix 1, and that any further changes required in the lead up to the Court's appointment of Committees be delegated to the Town Clerk in consultation with the Chairman and Deputy Chairman; and
- Members consider whether any change is required to the frequency of the Committee's meetings.

Appendices

- Board of Governors of the City of London School – Terms of Reference

Alistair MacLellan

Town Clerk's Department

E: alistair.maclellan@cityoflondon.gov.uk

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PARMLEY, Mayor	RESOLVED: That the Court of Common Council holden in the Guildhall of the City of London on Thursday 27th April 2017, doth hereby appoint the following Committee until the first meeting of the Court in April, 2018.
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BOARD OF GOVERNORS OF THE CITY OF LONDON SCHOOL

1. **Constitution**

A Non-Ward Committee consisting of,

- one Alderman nominated by the Court of Aldermen
- up to 10 Commoners elected by the Court of Common Council at least one of whom shall have fewer than five years' service on the Court at the time of their appointment
- the following ex-officio Members:-
 - the Chairman of the Board of Governors of City of London School for Girls
 - the Chairman of the Board of Governors of City of London Freeman's School
- up to eight co-opted non-City of London Corporation Governors with experience relevant to the Board

The Chairman of the Board shall be elected from the City Corporation Members.

2. **Quorum**

The quorum consists of any five Common Council Governors.

Any decision taken by the Board of Governors shall require the agreement of a majority of Common Council Governors present at the meeting and voting.

3. **Membership 2017/18**

ALDERMEN

- 2 Vincent Thomas Keaveny

COMMONERS

- 9 (4) Ian Christopher Norman Seaton
 5 (4) James Michael Douglas Thomson, Deputy
 9 (3) Marianne Bernadette Fredericks
 6 (3) Sylvia Doreen Moys
 2 (2) Dominic Gerard Christian
 1 (1) Caroline Wilma Haines, *for three years*
 1 (1) Alexander Robertson Martin Barr
 3 (1) Keith David Forbes Bottomley, Deputy
 1 (1) Timothy Charles Levene
 9 (1) Charles Edward Lord, O.B.E., J.P., Deputy

together with:-

Ronel Lehmann

Lord Levene of Portsoken

Christopher Martin

Dame Mary Richardson

Professor Michael Whitehouse

together with the ex-officio Members referred to in paragraph 1 above.

4. **Terms of Reference**

To be responsible for:-

- (a) all School matters;
- (b) the management of the School land and buildings belonging to the City of London Corporation;
- (c) the appointment of the Head and, where appropriate, the deputies and the Bursar.

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Committee(s):	Dated:
Board of Governors of the City of London School	20 March 2018
Subject: Head's Report	Public
Report of: The Head, City of London School	For Information
Report Author: Alan Bird, Head	

Main Report

This report contains an update on

1. London Youth Choir Proposal
2. CoL Staff Diversity Network

1. London Youth Choir (LYC) Proposal

- The London Youth Choir, which is now resident at City of London School, has enjoyed a good spring term at the School, conducting rehearsals regularly on Monday evenings. This involves up to 150 children aged between 7 and 18 attending rehearsals in the School's music rooms between 4 pm and 9 pm. Our facilities are let to LYC at a low rent, with the aspiration that this outreach project will both benefit the LYC and bring collaborative benefits to the School's music department.
- The School has also agreed to host the LYC Spring concert on Monday 26th March 2018 in the Great Hall.

2. CoL Staff Diversity Network

The Head has now assumed his role as co-sponsor of the City Pride Network (i.e. one of the six staff networks), and met with the network's Chair earlier in the term to consider what support the School can provide. CLS sponsored one of the network's key events to mark LGBT History Month in February: a lunch-time workshop on the topic of unconscious bias, attended by staff from across the Corporation. The Head introduced the event, and several senior boys attended (alongside our HR staff). The Head also attended a preliminary meeting regarding arrangements for Pride in June/July, and – on the back of that – will be working with the staff network, both to mark Pride fortnight appropriately within School, and to support the work of the network within the Corporation more broadly. CLS will be hosting a meeting of the staff network later this calendar year; as part of that, the School's LGBT Society will present to the network on activities within the School.

Contacts:

Mr Alan Bird
Head
City of London School

Tel: 020 3689 6400
head@cityoflondonschool.org.uk

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